## **GEMA Registration Guidelines 2025**

A quick look at the new GEMA online registration process, that might be useful for non-German speakers, because some details and fields on the site have still not been translated as of writing (January 2025).

You can access GEMA's services here https://www.gema.de/portal/

The first steps up until the caculation of the fees is freely accessible, but for everything else you are required to sign in, so you will need to create an account with GEMA in any case. Please note: an account on the site does NOT equal a GEMA membership! You don't need to be a member to complete the process or register works.

The registration process is more streamlined than the previous version. There is no longer a need to enter all tracks on a release individually and the site will immediately calculate fees based on your input in case they apply. As before, if recording the artists, writers, composers and performers are NOT registered with GEMA, you will not be charged any fees. Regardless, we need the confirmation that the release has been registered with GEMA to proceed with the manufacturing process!

If you need further assistance or have any questions, don't hesitate to contact us at info@schnittecht.de

## Required Info

Your invoice address, telephone number & e-mail address

EAN/GTIN Number useful, but entirely optional

Pressing plant Schnittecht Dresden - VinylRecording Service

Type of product Vinyl, CD or Cassette

Title of product Release title

Performer/Artist Perfomer/Artist Name

Date of manufacture Date of manufacturing (doesn't have to be exact)

EVP/HAP Either retail or wholesale price of product (excl. VAT)

Stückzahl (Number of copies) Total number of copies manufactured

GEMA status GEMA membership status of performers/artists (Yes/No)

On the following pages you will find screenshots that guide you through the registration process, with some added explanations. It's really not that bad.

















